

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: Red = still to do

<p>Meeting 56 – Thursday, 16th December 2021 Present: PH; NF; AL; MB.</p>	
<p>1. Discussion with MB <u>General Points</u> MB made some general points about the planned consultation programme. She said it was critical that people are aware of the draft NDP and where to access it on the website and to have access to printed copies, too. In the light of Covid, events could be moved to on-line opportunities, but still require people to make representations on a form. MB pointed out that while public events are not essential, collecting comments on the document will be. We should also note all the statutory consultees including adjoining councils (see list of 44 statutory and other relevant consultees supplied by BB). These should be sent a link to the Response Sheet for comments. <u>Response Sheet</u> MB advised SG to use the Response Sheet forwarded by BB, arguing that most councils use a form like this, enabling anyone including councillors, to make comments. PH was concerned that this would provide mostly qualitative, but little quantitative feedback on each policy. MB pointed out that the aim was to illicit strong views either way and questioned a more quantitative approach such as using a scale: strongly agree, agree...to strongly disagree. She also asked how we would use data from people who don't agree with policies already in the NDP; given earlier consultation, this is unlikely to occur. After discussion, SG agreed to use the Response Sheet as advised by both MB and BB. PH to ask SB about it, and to consult on it at the next ED&P meeting. <u>Issues Raised by Cllr Harvey</u> The 2 main issues to be re-visited were discussed: a) land north of the viaduct for employment and b) the open/green space at The Knapp/Robinson's Meadow. a) The employment area is to be left as in the Master Plan; it's indicative of where employment will be, not set in stone, and subject to planning decision. b) No change in this NDP draft. The difficulty is that this is private land and we have no evidence of its function as a bio-diversity asset or corridor. AL to draft reply to BB about SG decisions on (a) and (b). PH to ask Cllr Harvey about the 6 issues she has raised on the draft NDP, including evidence to support designating (b) as green space.</p>	<p>SG</p> <p>PH</p> <p>AL PH</p>

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<p><u>Boards Required for Physical Consultations and Zoom Sessions</u> MB to look at latest draft NDP and produce information boards and Power Point presentation as follows: 12 boards to cover: chapters 3 and 4 (vision and objectives); chapters 5 to 11 (policies); maps; how to respond. For the Library (or other public space if not available), 6 boards to cover: vision/objectives; policy areas; maps; how to respond. MB to produce this material by 3rd January in time to discuss content with SG at meeting on 4th January at 1pm.</p>	<p>MB</p>
<p>2. Other Matters <u>Printing Quotes</u> NF to get 3 quotes before Christmas for board printing on thick paper and A2 format. AP to give necessary authority for printing. <u>Press Release</u> PH to draft press release to discuss at meeting on 4th January to cover programme for Reg 14 consultation and availability of Issues and Options results from previous consultation. <u>Website</u> SG agreed this needs to be fully up-to-date well before 17th January. PH has a list of all key documents for the website and these will be sent to Amy Howells for loading onto the site a.s.a.p. <u>Other Communications</u> NF to send e-mail for PH to forward to all WP members, asking them to add to a list of Heritage Assets and also asking for help with the consultation meetings.</p>	<p>NF PH PH NF & PH</p>
<p>3. Next SG Meetings 4th January 2022 at 1:00pm (with MB) 6th January 2022 at 10:30am (with CT at Malvern Hills Hotel)</p>	